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COLCHESTER BOARD OF EDUCATION
Budget Finance Committee

Thursday, December 12, 2024
9:00 AM
Board of Education Central Office

MINUTES

BOARD MEMBERS PRESENT : Alexander Oliphant and Christopher Rivers.

ADMINISTRATION PRESENT : Superintendent Daniel P. Sullivan, III and Director of Pupil Services Eve Hurley

OTHERS PRESENT : Director of Finance and Operations Rachel Linkkila, Assistant Director of Finance and Operations Alexis Cook and Executive Assistant to the Superintendent Alyssa Fratoni

1. **MEETING OPENING**
   1.1. Call to Order
   C. Rivers called the meeting to order at 9:00 AM

   1.2 Roll Call
   A.Oliphant in person
   C. Rivers via phone

2. **PUBLIC COMMENT**
   2.1. For Public Comments, please see Bylaw on Meeting Conduct
   No public comment

3. ***CONSENT AGENDA**
   3.1. *Approval of Budget Finance Committee Meeting Minutes of November 6, 2024
   Motion by: C. Rivers
   Motion to approve Budget Finance Committee Meeting Minutes of November 6, 2024
   Second: A.Oliphant
   Roll Call: All in favor
   Vote: Motion carried

E.Hurley arrived at 9:04 AM

4. ***PRIORITY DISCUSSION / ACTION ITEMS**

4.1. *Budget Reports

R. Linkkila went over the October 2024 and November 2024 Budget Reports and explained overages. She also went over the Cafeteria Financials and the Health Reserve from the Board of Education and the Town.

C. Rivers asked that at the January meeting, we go over what the plan is to spend the excess money in the Cafeteria Financials.

Motion by: C. Rivers
Motion to approve the Monthly Budget Reports presented
Second: A.Oliphant
Roll Call: All in favor
Vote: Motion carried

Superintendent Sullivan arrived at 9:09 AM

4.2. Budget Transfers

R. Linkkila stated that there are no budget transfers for this month, but they will be ready for next month's meeting.

4.3. Special Education Update

E. Hurley stated that her office is monitoring a few students that are being transitioned back to Colchester from Out of District. She stated that they are working with M&J Bus Company to get mini buses instead of vans to significantly bring down the cost of Special Education Transportation. C. Rivers suggested that we have a discussion in the next meeting on how to roll this information to the public.

5. ADJOURNMENT

Motion by: A.Oliphant
Motion to adjourn.
Second: C.Rivers
Roll Call: All in favor
Vote: Motion carried

C. Rivers adjourned the meeting at 9:21 AM

Respectfully submitted,

Alyssa Fratoni
Executive Assistant to the Superintendent